



**Louisiana Board of Examiners
of Certified Shorthand Reporters**



1450 Poydras Street, Ste 630 • New Orleans, LA 70112 • (504) 568-2650

**REGISTRATION FOR CERTIFICATION TESTING
Friday, April 11, 2025**

TEST SITE: Benson Tower 1450 Poydras Street, Ste 739 New Orleans, Louisiana 70112
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PLEASE PRINT			DATE:	/ /						
NAME: (Legal Name)		SHORTHAND METHOD:		<input type="checkbox"/> Stenotype						
Last:		Have you ever taken a La. CCR exam before? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Stenomask						
First:	Middle:	If so, most recent date: _____		<input type="checkbox"/> Penwriter						
PERSONAL INFORMATION										
Address:		City:	State:	Zip:						
Home Phone:		Cell Phone:	Fax:							
E-mail Address:										
SSN:	DOB: / /	U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No								
What court reporting schools have you attended? (List school names & dates)		_____								
Do you hold or have you ever held a court reporting certificate/license from Louisiana or another State? <input type="checkbox"/> Yes <input type="checkbox"/> No		<table border="1"> <tr> <td>If "Yes"</td> <td>State: _____ Cert. No. _____</td> </tr> <tr> <td></td> <td>Date of issuance: _____</td> </tr> <tr> <td></td> <td>Issuing authority: _____</td> </tr> </table>			If "Yes"	State: _____ Cert. No. _____		Date of issuance: _____		Issuing authority: _____
If "Yes"	State: _____ Cert. No. _____									
	Date of issuance: _____									
	Issuing authority: _____									
Have you ever been convicted of a felony under the laws of the United States or any State? <input type="checkbox"/> Yes <input type="checkbox"/> No		<table border="1"> <tr> <td>If "Yes":</td> <td>explain in detail: _____</td> </tr> <tr> <td></td> <td>_____</td> </tr> <tr> <td></td> <td>_____</td> </tr> </table>			If "Yes":	explain in detail: _____		_____		_____
If "Yes":	explain in detail: _____									

EQUIPMENT REQUIREMENTS										
You must bring your own equipment to take the examination, including a computer/laptop, foot pedal, headphones, and etc. for transcription.										
<p>**NOTE: First-time testers must complete both the skills and the written knowledge portions of the examination in full. Thereafter, individual segments may be taken.</p> <ul style="list-style-type: none"> Registration forms must be received (not postmarked) in the CSR Board office at 1450 Poydras Street, Ste 630 no later than 03/11/2025 and must be accompanied with a copy of your high school diploma or equivalency. Also, a copy of your background check from local Sheriff/Police Station. Registration forms received after 03/11/2025 will not be accepted. Failure to complete application in full or providing false information may result in disqualification. <p>Signature _____</p>			FEES (check one)							
			<input type="checkbox"/> Full Examination (\$265) **	\$						
			<input type="checkbox"/> Partial Examination (\$125)	\$						
			<input type="checkbox"/> Written Knowledge (\$140)	\$						
			TOTAL AMOUNT ENCLOSED		\$					
<p>Make check payable to: LA CSR BOARD 1450 POYDRAS STREET, STE 630 NEW ORLEANS, LA 70112</p>										

