Louisiana Board of Examiners
of Certified Shorthand Reporters

1450 Poydras Street, Ste 630 • New Orleans, LA 70112 • (504) 568-2650

REGISTRATION FOR CERTIFICATION TESTING
Friday, April 4, 2025

TEST SITE: Benson Tower
1450 Poydras Street, Ste 739
New Orleans, Louisiana 70112

PLEASE PRINT		**DATE:** / /
NAME: (*Legal Name*)		**SHORTHAND METHOD:** ☐ Stenotype
Last:		Have you ever taken a La. CCR exam before? ☐ Yes ☐ No ☐ Stenomask
First:	Middle:	If so, most recent date: _____ ☐ Penwriter

PERSONAL INFORMATION

Address:	City:	State:	Zip:
Home Phone:	Cell Phone:	Fax:	
E-mail Address:			
SSN:	DOB: / /	U.S. Citizen? ☐ Yes ☐ No	

What court reporting schools have you attended? (List school names & dates)	_____ _____
Do you hold or have you ever held a court reporting certificate/license from Louisiana or another State? ☐ Yes ☐ No	If "Yes": State: _____ Cert. No._____ Date of issuance: _____ Issuing authority: _____
Have you ever been convicted of a felony under the laws of the United States or any State? ☐ Yes ☐ No	If "Yes": explain in detail: _____ _____ _____

EQUIPMENT REQUIREMENTS

You must bring your own equipment to take the examination, including a computer/laptop, foot pedal, headphones, and etc. for transcription.

**NOTE: First-time testers must complete both the skills and the written knowledge portions of the examination in full. Thereafter, individual segments may be taken.

- Registration forms must be received (not postmarked) in the CSR Board office at 1450 Poydras Street, Ste 630 **no later than 03/04/2025** and must be accompanied with a copy of your **high school diploma** or **equivalency**. Also, a copy of your **background check from local Sheriff/Police Station**. Registration forms received after **03/04/2025** will not be accepted. **Failure to complete application in full or providing false information may result in disqualification.**

Signature _____

FEES (check one)	
☐ Full Examination ($265) **	$
☐ Partial Examination ($125)	**$**
☐ Written Knowledge ($140)	**$**
TOTAL AMOUNT ENCLOSED **Make check payable to:** **LA CSR B0ARD** **1450 POYDRAS STREET, STE 630** **NEW ORLEANS, LA 70112**	**$**