



**Louisiana Board of Examiners  
of Certified Shorthand Reporters**



1450 Poydras Street, Ste 630 • New Orleans, LA 70112 • (504) 568-2650

**REGISTRATION FOR CERTIFICATION TESTING  
Friday, July 31, 2020**

<b>TEST SITE:</b> Benson Tower 1450 Poydras Street, Ste 739 New Orleans, Louisiana 70112
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<b>PLEASE PRINT</b>			<b>DATE:</b>	/ /						
<b>NAME: (Legal Name)</b>		<b>SHORTHAND METHOD:</b>		<input type="checkbox"/> Stenotype						
Last:		Have you ever taken a La. CCR exam before? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Stenomask						
First:	Middle:	If so, most recent date: _____		<input type="checkbox"/> Penwriter						
<b>PERSONAL INFORMATION</b>										
Address:		City:	State:	Zip:						
Home Phone:		Cell Phone:	Fax:							
E-mail Address:										
SSN:	DOB: / /	U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No								
What court reporting schools have you attended? (List school names & dates)		_____								
Do you hold or have you ever held a court reporting certificate/license from Louisiana or another State? <input type="checkbox"/> Yes <input type="checkbox"/> No		<table border="1"> <tr> <td>If "Yes"</td> <td>State: _____ Cert. No. _____</td> </tr> <tr> <td></td> <td>Date of issuance: _____</td> </tr> <tr> <td></td> <td>Issuing authority: _____</td> </tr> </table>			If "Yes"	State: _____ Cert. No. _____		Date of issuance: _____		Issuing authority: _____
If "Yes"	State: _____ Cert. No. _____									
	Date of issuance: _____									
	Issuing authority: _____									
Have you ever been convicted of a felony under the laws of the United States or any State? <input type="checkbox"/> Yes <input type="checkbox"/> No		<table border="1"> <tr> <td>If "Yes":</td> <td>explain in detail: _____</td> </tr> <tr> <td></td> <td>_____</td> </tr> <tr> <td></td> <td>_____</td> </tr> </table>			If "Yes":	explain in detail: _____		_____		_____
If "Yes":	explain in detail: _____									
	_____									
	_____									
<b>EQUIPMENT REQUIREMENTS</b>										
<b>You must bring your own equipment to take the examination, including a computer/laptop for transcription.</b>										
<p><b>**NOTE:</b> First-time testers must complete both the skills and the written knowledge portions of the examination in full. Thereafter, individual segments may be taken.</p> <ul style="list-style-type: none"> <li>Registration forms must be received (not postmarked) in the CSR Board office at 1450 Poydras Street, Ste 630 <b>no later than 06/30/20</b> and must be accompanied by a Certificate of Qualification affidavit and a copy of your high school diploma or equivalency. Registration forms received after <b>06/30/20</b> will not be accepted.</li> </ul> <p><b>Failure to complete application in full or providing false information may result in disqualification.</b></p> <p><b>Signature</b> _____</p>			<b>FEES (check one)</b>							
			<input type="checkbox"/> Full Examination (\$265) **	\$						
			<input type="checkbox"/> Partial Examination (\$125)	\$						
			<input type="checkbox"/> Written Knowledge (\$140 )	\$						
			<b>TOTAL AMOUNT ENCLOSED</b>		\$					
<p><b>Make check payable to:</b> <b>LA CSR BOARD</b> <b>1450 POYDRAS STREET, STE 630</b> <b>NEW ORLEANS, LA 70112</b></p>										